

HANOVER TOWNSHIP
BOARD OF COMMISSIONERS
DECEMBER 16, 2020
****MINUTES****

The Hanover Township Board of Commissioners conducted a meeting via teleconference from the Hanover Township Municipal Building, 1267 Sans Souci Parkway, Hanover Township, Luzerne County, Pennsylvania on December 16, 2020. The Chairman called the meeting to order at 7:00PM.

PRESENT: Commissioners George Andrejko, Albert Bagusky, William Howatt, Ronald Krushnowski, Jeffrey Lewis, Russell Davis.

ABSENT: Commissioner George Bowers.

DEPARTMENT REPORTS

SECRETARY'S REPORT

Motion by Davis, secc. Lewis that the Secretary's Report for the month of November be accepted and filed. The report indicated that Executive Session of the Board was conducted on November 18, 2020 to discuss personnel and possible litigation. On the motion the following votes yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

MANAGER'S REPORT

Motion by Davis, secc. Lewis that the Manager's Report for the month of November 2020 be accepted and filed. On the motion the following votes yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

DEPARTMENT REPORTS

Motion by Davis, secc. Lewis that the reports from the Police, Road, Sewer, Fire Department, Code Enforcement Office and Health Officer for the month of November 2020 be accepted and filed. On the motion the following votes yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

MINUTES OF MEETING OF NOVEMBER 18, 2020

Motion by Davis, secc. Lewis that the minutes of the meeting of November 18, 2020 be accepted and filed. On the motion the following votes yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

COMMUNICATIONS

Motion by Davis, secc. Lewis that the communications for the month of November 2020 be accepted and filed. On the motion the following votes yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

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HIRING – TEMPORARY LABORERS

Motion by Davis, secc. Lewis that Patrick Wallace, Jerry Dunn, Kyle Kowalski & Joseph Scudder be hired as a temporary laborer in the Public Works Department effective December 15, 2020 to January 13, 2021 at a rate of \$12.00 per hour for a maximum of twenty eight (28) hours per week. On the motion the following votes yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

HIRING – TEMPORARY FIRE TRUCK DRIVERS

Motion by Davis, secc. Lewis that Raymond Masher, John Marczak, Dwayne Taggart, Dan Wegrzynowicz, Robert Williams, John Engleman, Sean Reilly, Bill McDaniels, Dan Harkenreader & Jeff Sabecky be hired as temporary as needed drivers in the Hanover Township Fire Department at the North Station, South Station and Headquarters effective December 15, 2020 to January 13, 2021 at a rate of \$12.00 per hour for a maximum of twenty eight (28) hours per week, per individual. Total of all combined temporary as needed drivers shall not exceed ninety (90) hours per week. On the motion the following votes yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

ACCEPTANCE - VOLUNTARY SEPERATION ELECTRICAL INSPECTOR

Motion by Davis, secc. Lewis to accept the voluntary separation notice from Harry L. Wood as of December 31, 2020. On the motion the following votes yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

HIRING – PART TIME ELECTRICAL INSPECTOR

Motion by Davis, secc. Lewis to hire Joseph Sleboda at a rate of \$20 per hour effective December 16, 2020 and at the Salary and Compensation Rate effective January 1, 2021. On the motion the following votes yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

APPROVAL – TAX REFUND

Motion by Davis, secc. Lewis that upon the request of the Tax Collector, a tax refund of \$3.49 to Sunny Hills Development, 51 Sterling Avenue Dallas, PA. On the motion the following votes yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

APPROVAL - 2020 TAX AND REVENUE ANTICIPATION NOTE

Motion by Davis, secc. Lewis that as per the review by the Solicitor, Wayne Bank be awarded the quote for the 2020 Tax and Revenue Anticipation Note as per the proposal submitted for the principal amount of \$900,000.00 for cash flow purposes at an interest rate of .96% and that the Chairman is authorized to sign all documents. On the motion the following votes yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

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APPROVAL – TOWING CONTRACT

Motion by Davis, secc. Lewis that as per review of the Solicitor, to approve the Township Towing Contract to Ayres Towing effective January 1, 2021 and that the Chairman is authorized to sign all documents. On the motion the following votes yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

APPROVAL – RECYCLING DROP OFF

Motion by Davis, secc. Lewis that as per review of the Solicitor, to approve Municipal Recovery, LLC., as a recycling drop off site effective January 1, 2021 and that the Chairman is authorized to sign all documents. On the motion the following votes yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

INVOICES – BORTON LAWSON ENGINEERING

Motion by Davis, secc. Lewis to authorize the payment of Township Engineer Borton Lawson Invoices for various projects in the amount of \$10,908.81. These will be paid through various funds and grants including from the Liquid Fuels Account and Capital Fund. On the motion the following votes yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

INVOICE – BHW INSPECTIONS, LLC

Motion by Davis, secc. Lewis to approve Invoice No. H20011 in the amount of \$200.00 to BHW Inspections, LLC for plan examinations on several projects within Hanover Township. On the motion the following votes yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

APPROVAL – PUBLIC OFFICIALS AND POLICE LIABILITY INSURANCE

Motion by Davis, secc. Lewis that as per recommendation of the Joyce Insurance, to approve the Public Officials Liability Insurance with Greenwich Insurance Company in the amount of \$20,080.00 and the Police Professional Liability Insurance with Berkley Assurance in the amount of \$12,027.00 effective December 31, 2020 and that the Chairman is authorized to sign all documents. On the motion the following votes yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

JANUARY MEETING DATE

Motion by Davis, secc. Lewis that the January Board of Commissioners Work Session and Business Meeting will be held on January 13, 2021. The Township Secretary is authorized to advertise all public meetings of the Board. On the motion the following votes yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

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ADD ON MOTION – SUSPENSION WITHOUT PAY

Motion by Davis, secc. Lewis that based on the review of the complaints contained in the action requests received on October 11 and October 17, 2020 and the response from the employee at the December 9, 2020 hearing, I move that the employee that is the subject of the action be suspended without pay for three (3) days. On the motion the following votes yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

ADD ON MOTION – WAIVER

Motion by Davis, secc. Lewis to authorize to waive the minor subdivision requirement for the Taco Bell Development as requested by the developer. On the motion the following votes yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

ADD ON MOTION – RESOLUTION NO. 22-2020

Motion by Davis, secc. Lewis to approve Resolution No. 22-2020 to allow for Hanover Township to apply for a Keystones Communities Grant on behalf of the Lower South Valley Council of Governments in the amount of \$100,000.00 for a shared municipal fueling station. On the motion the following votes yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

STATEMENT FROM THE CHAIRMAN

On behalf of the Board of Commissioners I want to wish all employees their families and the entire community a very Merry Christmas and a Happy, Healthy New Year.

ADJOURN

Motion by Davis, secc. Lewis to adjourn the meeting. On the motion the following votes yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

Donna M. Makarczyk, Secretary

